

All Hampstead Hill School Policies are always to be read and considered in conjunction with Equal Opportunities, Race Equality and Inclusion Policies. This Policy of Hampstead Hill School applies to all sections of the school including the Early Years Foundation Stage.

# Hampstead Hill School

## Vehicles on the school site policy



### Introduction

The school has adopted a Green Zone around the policy and has a separate policy on Greener Travel.

The policy state:

"We are dedicated to setting up a green zone around our School. A Green Zone is an area around the school where we can have a positive impact on the environment and reduce emissions. In order to help us increase the quality of air in and around our School, PLEASE do not park on Pond Street or Hampstead Hill Gardens. Park and Walk!"

Driving on the school site – at any time:

- Drivers should use extreme caution at all times.
- The 4 mph speed limit should be strictly adhered to.

### Parking

- Parking is allowed in designated bays only.
- Drivers should park so that, wherever possible, they will not need to reverse on leaving.
- The disabled parking space should only be used by authorised users.
- All vehicles are parked at the owner's risk - the school accepts no responsibility for damage or loss.

### Deliveries

- Generally, no delivery vehicles are allowed on site between the hours of 8:30 and 15:30
- Drivers may deliver during the school day provided that they do not bring their vehicles on site. We may open the main gates to allow drivers to barrow goods to the building.
- In exceptional circumstances, such as where very large deliveries must be made, a banks person from the school staff will escort vehicles at walking pace.

### Contractors' vehicles

- Contractors' vehicles may be allowed on the school site with the consent of the site manager.
- Contractors must comply with all aspects of this policy.

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## Visitors

- Visitors' vehicles may be allowed on the school site with the consent of the receptionist.
- Visitors must comply with all aspects of this policy.

## Parents and carers' vehicles

- Parents and carers are not normally allowed to bring vehicles on to the school site without the prior consent of the Principal. This includes for after-school events such as concerts and parents' evenings.
- Parents and carers must not park on the double yellow lines outside the school gate.

## Cyclists

Cyclists should dismount before entering the school premises – cycles should not be ridden whilst on school premises.

## Pedestrians

There is one main, separate pedestrian entrance and this is the only entrance that should be used by pedestrians.

Date adopted: September 2016

Updated September 2016

Name: Andrea Taylor



Signed: