

Detentions Risk Assessment



RISK ASSESSMENT FOR:		Detentions	
Establishment: Hampstead Hill School	Assessment by:	Date:	
1st Review Date Due:	Manager Approval:	Date:	

Severity 1-3			Likelihood 1-3		
Minor	Slight injury/illness	1	Low	Where harm will seldom occur	1
Moderate	Injury/illness causing short term disability	2	Medium	Where harm will often occur	2
Severe	Fatality or major injury or illness causing long term disability	3	High	When it is certain or near certain that harm will occur	3

Hazard/Risk	Who is at Risk?	How can the hazards cause harm?	Likelihood Low (1) Medium (2) High (3)	Severity Minor (1) Moderate (2) Severe (3)	Risk (Multiply Risk x Severity)	Control Measures/Comment	Are Normal Control Measures Y/N/NA	
							In Place	Adequate
No statement in School Prospectus that detention may be used as a means of punishment if a child misbehaves	Pupils							
Detentions unreasonable and out of proportion to the offence	Pupils							
24-hour written notice not given to parents	Pupils							

Detentions Risk Assessment

No written record kept of detentions or of reasons for imposing them	Pupils							
Lone working, hence vulnerability to violence and aggression	Pupils							

Additional Hazards Identified in this School	Estimated Risk Level			Control Measures to be Instituted	Action Dated
	High	Medium	Low		

Additional Control Measures <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels)</i>	Action by Whom <i>(list the name of the person/people who have been designated to conduct actions)</i>	Action by When <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	Action Completed <i>(record the actual date of completion for each action listed)</i>	Residual Risk Rating <i>(see below)</i>
DATE OF REVIEW: <i>Record actual date of review</i>	COMMENTS: <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			
DATE OF REVIEW:	COMMENTS:			

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Employees informed of risk assessment via all of the following means:	<ol style="list-style-type: none"> 1. Urgent announcement (if deemed necessary) to pupils and/or staff 2. Copy of this RA to all staff for insertion in their RA Handbooks 3. Copy of RA on notice boards and wherever else appropriate 		
Employees to report newly-identified hazards via:	Written notification to the Principal		
Date of next assessment:			
Assessment frequency:			
Date:	16.09.16	Signed:	