

## Visiting a Safari Park Or Zoo Risk Assessment



<b>RISK ASSESSMENT FOR:</b> Visiting a Safari Park Or Zoo		
<b>Establishment:</b> Hampstead Hill School	<b>Assessment by:</b>	<b>Date:</b>
<b>1<sup>st</sup> Review Date Due:</b>	<b>Manager Approval:</b>	<b>Date:</b>

Severity 1-3			Likelihood 1-3		
Minor	Slight injury/illness	1	Low	Where harm will seldom occur	1
Moderate	Injury/illness causing short term disability	2	Medium	Where harm will often occur	2
Severe	Fatality or major injury or illness causing long term disability	3	High	When it is certain or near certain that harm will occur	3

Hazard/Risk	Who is at Risk?	How can the hazards cause harm?	Likelihood Low (1) Medium (2) High (3)	Severity Minor (1) Moderate (2) Severe (3)	Risk (Multiply Risk x Severity)	Control Measures/Comment	Are Normal Control Measures Y/N/NA	
							In Place	Adequate
Too few teachers and parent helpers	Pupils					<ol style="list-style-type: none"> <li>1. Health and safety policy.</li> <li>2. Security policy.</li> <li>3. Policy on off-site school visits.</li> <li>4. Named group leader and named first-aider.</li> <li>5. Pupils and parent helpers aware of the rules for the visit, including washing before meals and after the visit.</li> <li>6. Equipment checklist relating to educational visits.</li> <li>7. Food to be consumed only in designated areas.</li> <li>8. Insurance cover checked.</li> </ol>		

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Pupils unaware of the rules for the visit	Pupils					See 1-8 above.		
Inadequate security measures for pupils	Pupils					See 1-8 above.		
Lack of first-aid kits	Pupils					See 1-8 above.		
No qualified first-aiders	Pupils					See 1-8 above.		
Lack of medications, inhalers etc.	Pupils					See 1-8 above.		
No emergency contact list drawn up	Pupils					See 1-8 above.		
No mobile phone for emergencies	Pupils					See 1-8 above.		
Loss of personal possessions	Pupils					See 1-8 above.		
Minor accidents from trips and falls	Pupils					See 1-8 above.		
Contact with animals	Pupils					See 1-8 above.		
Contact with animal faeces or saliva	Pupils					See 1-8 above.		
Drowning	Pupils					See 1-8 above.		
Allergies e.g. hay fever	Pupils					See 1-8 above.		

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Inadequate insurance	Pupils					See 1-8 above.		
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Additional Hazards Identified in this School	Estimated Risk Level			Control Measures to be Instituted	Action Dated
	High	Medium	Low		

Additional Control Measures <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels)</i>	Action by Whom <i>(list the name of the person/people who have been designated to conduct actions)</i>	Action by When <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	Action Completed <i>(record the actual date of completion for each action listed)</i>	Residual Risk Rating <i>(see below)</i>
Health care plans are in place for those pupils with complex medical needs e.g. chronic or ongoing medical conditions (e.g. diabetes, epilepsy, anaphylaxis etc.)				
<b>DATE OF REVIEW:</b> <i>Record actual date of review</i>	<b>COMMENTS:</b> <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			
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<b>Employees informed of risk assessment via all of the following means:</b>	<ol style="list-style-type: none"> <li>1. Urgent announcement (if deemed necessary) to pupils and/or staff</li> <li>2. Copy of this RA to all staff for insertion in their RA Handbooks</li> </ol>
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		3. Copy of RA on notice boards and wherever else appropriate	
<b>Employees to report newly-identified hazards via:</b>		Written notification to the Principal	
<b>Date of next assessment:</b>			
<b>Assessment frequency:</b>		Yearly	
<b>Date:</b>	16.09.16	Signed:	